

**CCC BUDGET COMMITTEE**  
**Minutes of the Meeting**

**Committee Members**

Mariles Magalong, Chair	Jason Berner	Nick Dimitri (non-voting)
Mayra Padilla (non-voting)	Joel Nickelson-Shanks*	Carol Stanton
Brian Williams	Preston Akubou-Onwvemeka, student*	Katie Krolikowski*
Blanca Castillo, student*	Sara Marcellino (non-voting)	

\* - absent

Jacqueline Lopez, note taker

**BUDGET COMMITTEE MEETING**  
**November 20, 2019**  
**2:00 p.m. – 3:00 p.m.**

**Called to order at 2:01 p.m.**

**I. Approval of Agenda**

Carol motioned to approve the agenda, Jason seconded and the committee unanimously approved.

**II. Approval of Prior Meeting Minutes**

Brian motioned to approve the minutes, Jason seconded and the committee unanimously approved.

**III. Action Items**

**A. Review and Approve Committee Charge**

- Jason proposed to separate purpose #1 into two separate purposes.
- Jason will work on rephrasing purpose #2.
- Nick suggested to bring the New Grant Funding form to the next meeting for information.

**B. Committee Goals 2019-2020**

Jason motioned to approve the Committee Goals 2019-2020, Brian seconded and the committee unanimously approved:

1. Review College budget to include operational and categorical funding.
2. Review the allocation of operating budgets for 2020-2021.
3. Determine how to assess the effectiveness of the Budget Committee.

**C. Request for funds- Knox Performing Arts Center projector**

- James Eyestone, Information Technology Manager, has found a replacement projector at around \$6,000 and was reviewed and approved by the theater staff.
- Brian motions to approve the funds requested for the new projector in the Knox Performing Arts Center, Jason seconded and the committee unanimously approved.

**CI. Request for funds- Music Department**

- Stephanie Austin, Music Department Chair, has purchased t-shirts for participating high schools at the Choir Festival.
- The Music Department is requesting \$300 to cover the cost of the t-shirts that showcase Contra Costa College's Music Department.
- Last year, 5 high schools participated in the Choir Festival, this year there were 9 high schools.
- Brian motions to approve the funds requested for the purchase of t-shirts for participating high schools at the Choir Festival, Jason seconded and the committee unanimously approved.

**IV. Informational/Discussion Items**

**A. Categorical and Grant Budgets**

Tabled for the next meeting

**B. 2018-2019 Comprehensive Program Review Report to College Council**

Tabled for the next meeting

**C. Operating Budgets 2020-2021**

- The committee will review budget requests and will rank the requests by priority.
- The Foundation Office is considering giving the College funds for operating budget increases.

**D. District Resource Allocation Process**

Tabled for the next meeting

**E. Program Review Calendar**

- See attached for the Program Review Calendar.
- Jason mentioned that the deadline for the New Faculty requests should be noted on this calendar for future years.
- Mariles and Sara will create an email on the funding source for budget augmentation requests that will be due mid-February.

**V. Adjournment at 2:51 p.m.**